



City Council Meeting Agenda

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Monday, December 1, 2025

6:00 PM

Municipal Building – 4000 Main

Pursuant to Texas Government Code Section 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this Agenda.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Process for Public Input: If you are not able to attend in person, you may complete the [Public Input Form](#) on the City's website by 3:30 p.m. the day of the meeting. All forms will be forwarded to the City Council prior to the start of the meeting.

For in-person comments, request to speak forms/instructions are available inside the door of the City Council Chambers.

- 1. Call to Order**
- 2. Executive Session**
- 3. Reconvene Into Open Session and Take Any Necessary or Appropriate Action on Closed/Executive Session Matters**
- 4. Citizens' Input**

At this time, comments will be taken from the audience on any topic. No action can be taken by the Council during Citizens' Input.
- 5. Work Session**
 - 5.A.** Presentation from Senior Advisory Board regarding the Board's annual activities.
 - 5.B.** Presentation by the Rowlett Parks and Recreation Advisory Board regarding the Board's annual activities.
 - 5.C.** Presentation and discussion of proposed amendment to Community Grant Agreement with Sensory Tent Pals, Inc.
- 6. Discuss Consent Agenda Items for December 2, 2025, City Council Meeting**
- 7. Adjournment**

Deborah Sorensen

Deborah Sorensen, TRMC, MMC, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the [City's website](#) on November 21, 2025, by 5:30 p.m.

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, contact the City Secretary at 972-412-6109 or write 4000 Main St., Rowlett, Texas, 75088, at least 48 hours in advance of meeting.

City of Rowlett ~ 4000 Main Street, Rowlett TX 75088 ~ www.rowlett.com

Meeting Date: 12/1/2025

Agenda Item: 5.A.

Title

Presentation from Senior Advisory Board regarding the Board's annual activities.

Staff Representative

Ryan Mullins, Director of Parks & Rec

Executive Summary

The Rowlett Senior Advisory Board provides an annual presentation to the City Council regarding their annual activities.

Strategic Priority and Goal(s)

Strategic Priority	Strategic Goal
 ENHANCE QUALITY OF LIFE	4.4 Create spaces, activities, and events for the arts, cultural enrichment, and community celebrations. 4.6 Support programs and resources for lifelong learning.

Background Information

Rowlett Boards and Commissions are required to provide an annual report to the City Council regarding their previous year's accomplishments and future board goals.

Discussion

The Senior Advisory Board will provide a presentation updating the City Council on their previous year's accomplishments and their upcoming year's goals and objectives.

Financial/Budget Implications

N/A

Recommended Action

N/A

Attachments

None

Meeting Date: 12/1/2025

Agenda Item: 5.B.

Title

Presentation by the Rowlett Parks and Recreation Advisory Board regarding the Board's annual activities.

Staff Representative

Ryan Mullins, Director of Parks & Rec

Executive Summary

The Rowlett Parks and Recreation Advisory Board provides an annual presentation to the City Council for their review.

Strategic Priority and Goal(s)

Strategic Priority	Strategic Goal
 ENHANCE QUALITY OF LIFE	4.2 Create a destination-centered parks system. 4.3 Provide multi-modal mobility options connecting recreation and leisure nodes. 4.4 Create spaces, activities, and events for the arts, cultural enrichment, and community celebrations. 4.6 Support programs and resources for lifelong learning. 4.7 Cultivate an environmentally conscious community.

Background Information

The Rowlett Parks and Recreation Advisory Board provides guidance and makes recommendations to the City Council on parks and recreation matters. Rowlett Boards and Commissions are required to provide an annual report to the City Council regarding their previous year's accomplishments and their future goals and objectives.

Discussion

The Rowlett Parks and Recreation Advisory Board actively promotes parks and recreation through various community engagement opportunities.

Financial/Budget Implications

N/A

Recommended Action

N/A

Attachments

None

Meeting Date: 12/1/2025

Agenda Item: 5.C.

Title

Presentation and discussion of proposed amendment to Community Grant Agreement with Sensory Tent Pals, Inc.

Staff Representative

David Hall, City Manager

Executive Summary

Council is asked to consider whether to approve an amendment to the Community Grant Agreement with Sensory Tent Pals, Inc. to modify the project description from “trailer” to “mobile sensory unit (RV or trailer).”

Strategic Priority and Goal(s)

Strategic Priority	Strategic Goal
 GOVERN TRANSPARENTLY & INCLUSIVELY	1.8 Provide accurate and timely information to policy-makers and the public.

Background Information

On August 18, 2025, the City Council approved a Community Grant award of \$23,500 to Sensory Tent Pals, Inc. to support the acquisition of a sensory trailer designed to provide inclusive, sensory-friendly engagement opportunities at community events.

Discussion

Requested Amendment:

Sensory Tent Pals, Inc. has since been offered an opportunity to acquire a gently used recreational vehicle (RV) from a Rowlett church partner. The organization indicates that the RV’s built-in cabinetry, power system, and private restroom would enhance accessibility and improve the unit’s overall usability at community events while maintaining the same sensory-friendly mission originally presented to Council. Due to the current agreement specifically referencing the purchase of a “trailer,” the organization is requesting that the contract language be amended to instead reference a “mobile sensory unit (RV or trailer).”

Per Section 11.5 of the agreement, any amendments require City Council approval.

Sensory Tent Pals, Inc. has also expressed willingness to provide supporting documentation, including photos, specifications, and confirmation that the RV will remain owned, insured, and operated under Sensory Tent Pals, Inc. for the same public purpose outlined in the original proposal.

Financial/Budget Implications

None

Recommended Action

Staff presents this item for Council consideration and direction.

Attachments

None